

## MAP READING FLUENCY TEST DAY CHECK + TROUBLESHOOTING

### Test day checklist

Before students arrive (plan for at least 30 minutes of prep time)

For each student device, do the following:

Desktop, Laptop, and Chromebook™	iPad®
<ul style="list-style-type: none"> <li>• Connect headset</li> <li>• Set the headset as the default device; see <a href="#">Setting headsets as the default device</a> on page 4 (may not be needed for Chromebook)</li> <li>• Perform an equipment check               <ul style="list-style-type: none"> <li>◦ Open the Chrome™ browser and navigate to the student testing site at <a href="http://readingfluency.mapnwea.org/studentlogin">readingfluency.mapnwea.org/studentlogin</a></li> <li>◦ Use each student's username and password to log in on their behalf—that way, students are already logged in when they arrive (note that after 25 minutes, the program will automatically log back out)</li> <li>◦ Click <b>Let's Read</b> and then <b>Check Equipment</b></li> <li>◦ Click the icon next to <b>Check Speakers</b>; be sure you hear the audio</li> <li>◦ Click <b>Record Test Audio</b>; be sure you see a message that says <b>Microphone is OK</b></li> <li>◦ If speaker or microphone checks do not work, check that the headset is set as the default device (see instructions on p. 5)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Connect headset</li> <li>• Perform an equipment check               <ul style="list-style-type: none"> <li>◦ Launch the MAP Reading Fluency app; the app must be downloaded from App Store®</li> <li>◦ Select the <b>Check Equipment</b> link that appears above the login fields</li> <li>◦ Click the icon next to <b>Check Speakers</b>; be sure you hear the audio</li> <li>◦ Click <b>Record Test Audio</b>; be sure you see a message that says <b>Microphone is OK</b></li> <li>◦ If speaker or microphone checks do not work, check that the headset is set as the default device (see instructions on p. 5)</li> <li>◦ Click <b>Return</b> to go back to login</li> <li>◦ Enter each student's username and password into the appropriate fields, but do not click <b>Let me in</b>. When students arrive, they will click that button to start testing, without having to enter their login information.</li> </ul> </li> <li>• <b>Recommended:</b> start a Guided Access session to ensure students cannot navigate out of the MAP® Reading Fluency™ app while testing               <ul style="list-style-type: none"> <li>◦ Open the MAP Reading Fluency app</li> <li>◦ Triple-click the <b>Home</b> button</li> <li>◦ Tap <b>Start</b> in the upper-right corner</li> </ul> </li> </ul>