



ANNUAL REQUEST TO OPERATE Elementary Schools

School Name: _____

Please check applicable boxes.

_____ We are requesting to operate school for the next school, _____, with a projected PK-8 enrollment of _____.

_____ Attached is a copy of our proposed budget.

_____ A plan for paying off any outstanding accounts owed to the Conference is attached.

_____ We are requesting approval for operating a Kindergarten program next year. Attached is our plan to operate the proposed Kindergarten program.

_____ We are requesting approval for operating a PK (age 4) program next year. Attached is our plan to operate the proposed PK program.

All signatures are required below.

Board chair

Date

Principal/Head Teacher

Date

Pastor

Date

Kindergarten Program Plan

Our school is planning to include a Kindergarten program as part of our school program. We understand that the kindergarten program is limited to those of five years of age (by September 10).

We understand that we may combine Kindergarten with other grades as follows:

- PK-K
- K-1
- K-2

We also understand that a Kindergarten program will need to be overseen by a certified teacher, even if an aide assists with the day-to-day tasks. We have assessed our overall school program to ensure the overseeing certified teacher’s duties will not be in excess to take on the management such a program.

Here is a description of our program and how it will be managed:
